

RESUME

Personal information

Name: Alex Thomas
Sex: Male
Date of birth: August ,1981
Place of birth: China
Marital status: single
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Educational Background

2004-2006 Hebei Polytechnic University (Bachelor of Arts - candidate)
1999-2002 Hebei Polytechnic University (College course, Diploma in English)

The main courses: English translation, Business English, Linguistics, English and American literature, Advanced English, Advanced English listening, Advanced oral English, Extensive English reading, French and Japanese.

English level: Cet-6, Tem-4

Special ability: Fluent in oral and written English and basic Japanese

Computer level: Office2000, Corresponding via email and fax. Very familiar with Voice communication.

Work Background

Work experience:

2002-2005 McDonald's Corporation - Personnel Manager
2005/6 I offered online translation service for C'SEYE International Trading
(Shanghai)Co,LTD <http://www.cseye.co.jp/>

Volunteer work:

2005-An interpreter for Tang Shan Ceramics Fair.
2003 – current - Volunteer online English teacher with English Horizons
(<http://www.englishhorizons.com>)
2002-current- a leader of conversational group (www.study.com)

Characteristics: team spirit, initiative and creativity

Hobbies: listening to music, learning a foreign language, making friends and building team spirit.

Motto: Life is an ocean. Those who have diligence can be successful at reaching

their goals.

I can teach Chinese on line to people who need it